

STATE OF DELAWARE
Department of Education

May 15, 2018

ISSUED BY: Kimberly Wheatley
Director, Finance Office
302-735-4041

SUBJECT: **AWARD NOTICE**
CONTRACT NO. DOE 2018-05 Delaware Assessments Contract

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OF
KEY CONTRACT INFORMATION

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KEY CONTRACT INFORMATION

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1. CONTRACT PERIOD

Vendor contract shall be valid for three (3) years, from July 1, 2018 to June 30, 2021, with two (2) optional extensions for a period of one (1) year for each extension through negotiation between the contractor and Delaware Department of Education.

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2. VENDOR CONTACT INFORMATION

| VENDOR | ADDRESS | CITY | STATE | ZIP | CONTACT NAME | PHONE |
|---------------------------------------|------------------------|----------|-------|------------|-------------------------|---------------------------|
| Kansas University Center for Research | 22385 Irving Hill Road | Lawrence | KS | 66045-7568 | Alicia Reed/Kelly Mason | 785-864-7231/785-864-5049 |

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3. PRICING

Vendor proposal amount quoted for the three (3) year period based on known expenses. Proposed amount for each year quoted in the vendor proposal. Proposed amounts may change based on actual student counts.

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4. PURCHASE ORDER REQUIRED

No vendor is to begin any service prior to receipt of a DDOE purchase order signed by two authorized representatives of the agency requesting service and properly processed through the DDOE Accounting Office and the Department of Finance. The purchase order shall serve as the authorization to proceed in accordance with the bid specifications and the special instructions, once it is received by the successful vendor.

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5. ADDITIONAL TERMS AND CONDITIONS

All other terms and conditions may be found in the RFP.